



JAMES A. NOYES, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

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May 8, 2003

IN REPLY PLEASE

REFER TO FILE: PD-5

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**PARATRANSIT PROGRAM  
PROPOSITION A LOCAL RETURN TRANSIT FUNDS  
SUPERVISORIAL DISTRICT 3  
3 VOTES**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve the continuation of the paratransit service program for eligible patrons in the unincorporated areas of the Third Supervisorial District for Fiscal Year 2003-04 for a total program cost of \$91,000. The paratransit program includes the following services: Agoura, Rancho Los Amigos, and Topanga Canyon. Attachment A lists these services and their individual budgets, providers, and terms.
2. Authorize the Director of Public Works, or his designee, to negotiate the following three replacement agreements for paratransit service in the Third Supervisorial District: The Agoura paratransit service provided by the City of Agoura for a cost of \$56,000, Rancho Los Amigos paratransit service provided by the Los Amigos Research and Education Institute for a cost of \$6,000, and the Topanga Canyon paratransit service provided by the City of Los Angeles for a cost of \$29,000.
3. Instruct the Director of Public Works, or his designee, to sign the completed agreements.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On January 4, 1983, your Board directed that funds for paratransit services should come from each District's allocation of Proposition A Local Return Transit funds at the discretion of each Supervisor. In Fiscal Year (FY) 1983-84 and in subsequent fiscal years, your Board approved paratransit service programs providing transportation opportunities for eligible patrons of the unincorporated areas of Los Angeles County.

The purpose of this action is to approve the continuation of the paratransit services for eligible patrons of the unincorporated areas of the Third Supervisorial District and to authorize the Director of Public Works, or his designee, to negotiate and enter into replacement contracts for provision of services in certain areas in the Third Supervisorial District.

### **Implementation of Strategic Plan Goals**

This action meets the County's Strategic Plan of Service Excellence as it provides services to the public in a responsive manner. These services improve the mobility of the transit dependant patrons.

### **FISCAL IMPACT/FINANCING**

This action authorizes the expenditure of \$91,000 for the continuation of the paratransit services program for eligible patrons in the unincorporated areas of the Third Supervisorial District for FY 2003-04.

Three existing agreements to provide the services will expire on June 30, 2003. This action authorizes the Director of Public Works, or his designee, to negotiate and enter into replacement agreements for these services for a combined FY 2003-04 expenditure of \$91,000. The three replacement agreements are with the following agencies (duration and FY 2003-04 cost are noted): The Agoura Hills paratransit service provided by the City of Agoura for a FY 2003-04 cost of \$56,000 (2 year), Rancho Los Amigos paratransit service provided by the Los Amigos Research and Education Institute for a cost of \$6,000 (1 year), and the Topanga Canyon paratransit service provided by the City of Los Angeles as part of the Cityride program for a cost of \$29,000 (1 year).

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Therefore, the FY 2003-04 paratransit program for the Third Supervisorial District totals \$91,000. Attachment A lists these services and their individual budgets, providers, and terms.

The aforementioned program will be financed from the Third Supervisorial District's allocation of Proposition A Local Return Transit funds available in the proposed FY 2003-04 Transit Enterprise Fund administered by Public Works.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

These agreements will be in compliance with the mandatory jury service requirements as set forth in Los Angeles County Code, Chapter 2.203.010 through 2.203.090, Jury Service Program. The agreements will be signed after receiving the signed Jury Service Program Exception and Certification forms. Should we not receive the signed forms from a contractor for service, that service will be interrupted until we receive the forms and the agreement is signed.

Upon your approval, we will inform the Los Angeles County Metropolitan Transportation Authority of the continuation of this program. The agreements will be approved as to form by County Counsel prior to submittal to the Director of Public Works, or his designee, for signature. The agreements will be submitted to the Director of Public Works, or his designee, for signature before the term of service begins. Any service(s) for which the agreements are not signed before the term of service begins will be reported to the Third Supervisorial District.

### **ENVIRONMENTAL DOCUMENTATION**

On May 15, 2001, Synopsis 92, your Board found these services to be discretionary projects that are statutorily exempt from the California Environmental Quality Act pursuant to the Public Resources Code 21080 (b) (10) under transportation-related projects.

### **CONTRACTING PROCESS**

The paratransit services for eligible patrons of the unincorporated County areas are provided primarily through participation in joint paratransit programs with cities and other governmental agencies adjacent to the unincorporated County areas and less frequently through contracts the County enters into with private for-profit or nonprofit transportation service providers.

Through participation in joint paratransit programs, the County benefits by a lower service cost due to economies of scale, better service to residents because of service coordination and, when available, subsidies provided through grants from the Los Angeles County Metropolitan Transportation Authority Proposition A Discretionary Incentive Grant Program. The Los Angeles County Metropolitan Transportation Authority's grant program provides financial assistance to agencies that coordinate paratransit services across jurisdictional boundaries.

The cities and other governmental agencies typically contract with private transportation service providers through a competitive selection and procurement. The County's share of the cost of the service is proportionately based on the number of unincorporated residents that use the service. When the County contracts directly with a transportation service provider, a competitive procurement process is also used.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This action provides for the continuation of the current services.

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**CONCLUSION**

Upon approval, please return two approved copies of this letter to Public Works.

Respectfully submitted,

JAMES A. NOYES  
Director of Public Works

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cc: Chief Administrative Office  
County Counsel

SUPERVISORIAL DISTRICT 3  
PARATRANSIT PROGRAM  
FISCAL YEAR 2003-2004

<u>RENEWED SERVICE AGREEMENTS</u>	<u>PROVIDER</u>	<u>MULTIPLE YEAR TERMS</u>	<u>AGREEMENT EXPIRATION</u>	<u>2003-04 BUDGET</u>
Agoura Hills	City of Agoura Hills (1)	2-YEAR	06/30/05	\$ 56,000
Rancho Los Amigos (All Districts)	Rancho Los Amigos (1)		06/30/04	\$ 6,000
Topanga Canyon, et al.	City of Los Angeles' Cityride (1)		06/30/04	\$ 29,000
<b>TOTAL</b>				<b>\$ 91,000</b>

NOTE: (1) City, Joint Powers Authority, or other Governmental Agency